



BALMORAL STATE HIGH SCHOOL TEMPORARY LAPTOP HIRE LEVY

The SRS – Temporary Laptop Hire is to assist parents that are unable to buy a laptop outright. The details of this scheme are outlined below.

PARTICIPATION IN SCHEME

- o The scheme is temporary and is for a period one year.
- o Students and Parents are to read the [BSHS – BYOD Student Charter](#)
- o Students and Parents are to read the [BSHS – Student Code of Conduct](#)
- o Students and Parents are to complete and return the [BSHS Loan Agreement Form EQ11](#)
- o Parents are to complete and return the [SRS – Participation Agreement Form](#)
- o Forms are available from the Resource Centre or Administration Office or the [school website](#)
- o Payment is to be received by the due date/s as outlined below
- o Students and Parents are to report any loss or damage to the laptop and charger as soon as it occurs
- o Laptops will remain the property of BSHS and parents will be liable for any loss or damage

LAPTOP HIRE LEVY

The Laptop Hire Levy is \$100 Per Term for a total of \$400 Per Year. Invoices will be issued, a \$100 non-refundable deposit will be required. Once payment has been received the laptop will be issued to the student. If you wish to pay in instalments, please complete the [Payment Plan Form](#) on the school website and return to the School Office.

ISSUE OF LAPTOP

The laptops will be issued from, and returned to, the IT Office (E Block). Students are to return the two (2) forms listed above to Administration to be issued a laptop. On issue of the laptop, the student will be required to sign the Laptop Hire Issued/Return form.

RETURN OF LAPTOP

If paying by instalments, if the second payment is not paid when due, the laptop will need to be returned. On return, the laptop will be inspected and the parent will be liable for any damages. The equipment remains the property of EQ and must be returned by the due date. The Loan scheme is for a period of one semester or one year:

- Semester - the laptop, charger and bag are to be returned at the end of the semester.
- Year - the laptop, charger and bag are available to the students during the term holidays but are to be returned at the end of the year.

if any item is not returned at the end of the loan period this includes Laptop, Laptop Case & Charger, this will incur a cost as follows:

Charger: \$37

Case: \$25

Laptop: total cost \$1,507 less Pro-rata adjustment over the life of the laptop

An invoice will be issued for these costs.

FINANCIAL DIFFICULTY

If you would like to participate, but are experiencing financial difficulties, please contact the school to arrange an appointment to discuss options. Any information that you provide will be confidential.

CONTACT US

If you have any queries regarding the Laptop Hire Scheme, please contact and arrange an appointment with:

IT Technician

Email: IT@balmoralshs.eq.edu.au

Phone: (07) 3823 8588