



# Parent Handbook

Balmoral State High School

Agency

Belonging

Innovation



# Principal's Welcome

Welcome to Balmoral State High School, where we take pride in providing a supportive and inclusive co-education environment that nurtures both academic growth and social responsibility among young adults. With a rich history that honours tradition while embracing innovation, we are dedicated to ensuring every student has access to authentic opportunities that lead to tangible outcomes and promising futures.

At Balmoral, we foster a culture of excellence in learning, vocational training, empowering all students to strive for exceptional student focused pathways tailored to individual strengths and interests. Through a diverse range of academic, artistic, cultural, sporting and community service experiences, we equip our students with the skills and knowledge needed to thrive both within and beyond the school gates.

Central to our mission is the belief that community engagement and strategic partnerships are essential for unlocking new opportunities for our students. By collaborating with tertiary institutions and industry leaders, we expand horizons and cultivate a dynamic learning environment that prepares students for success in an ever-evolving world.

We place strong emphasis on wellbeing and social inclusion, recognising that every learner deserves the chance to succeed in an environment that embraces diversity and promotes equity. Through personalized support and from our dedicated team of educators, students are empowered to discover their full potential and pursue meaningful pathways towards their goals.

As Principal, I am committed to leading our learning community in through our values of Agency, Belonging and Innovation. Together, we will continue to prioritise individualized education pathways, whether through traineeships, apprenticeships, tertiary education, or employment, ensuring that each student is prepared for a global future rooted in equity, justice, and community contribution.

I am honoured to serve as Principal of Balmoral State High School, where we are dedicated to fostering a culture of excellence, acceptance, and lifelong learning for all.

Timothy Barraud, Principal



## OUR VISION

# INSPIRING EXCELLENCE

At Balmoral State High School, we cultivate a school culture that enables students to be prepared and resilient for the challenges of tomorrow. We cultivate in our students an enhanced growth mindset complemented by a diverse skill set, preparing them for the dynamic landscape of work and higher education.

Our commitment extends beyond the school gates, valuing connections within our community and beyond, fostering enriched learning partnerships. We inspire all learners to be curious, courageous and capable.

## OUR VALUES



### Agency

Activate personal agency to maximise growth and potential.



### Belonging

Connected to others and our community.



### Innovation

Crafting, adjusting and enhancing endless opportunities.

## SCHOOL PRIORITIES

At Balmoral State High School, our vision for 2024-2027 is centered on building a supportive and dynamic community where every student thrives. Our school priorities—culture and inclusion, educational achievement, and wellbeing and engagement—guide our efforts to create an inclusive environment, deliver excellence in learning, and ensure the holistic development of every student.

### **Culture and Inclusion:**

- Create a collaborative learning culture committed to Agency, Belonging and Innovation.
- Implement the school's new vision & values with fidelity to redefine the school's commitment to recognising learning progression.

### **Educational Achievement:**

- Build staff capability and capacity to quality assure, measure and evaluate the impact of professional learning using the Balmoral Blueprint.
- Activate agency of all learners to maximise potential through capable, courageous and curious mindsets.

### **Wellbeing and Engagement:**

- Engage with a range of learning partners to support learner agency, engagement and wellbeing and inspire students for improved personal growth with a sense of belonging, connection and community.
- Connect with a range of Learning Partners to craft, adjust and enact opportunities that supports learning innovation.

## 2025 PRIORITIES

### **Engagement in Learning**

At Balmoral State High School, we are committed to deepening student engagement across every classroom through a shared understanding of the learning journey. Our goal is to ensure every student not only participates but is empowered to invest in their learning, take ownership of their progress, and strive for innovation in their thinking.

A key focus in 2025 is strengthening our shared meta-language of learning—a consistent and clear framework that helps students, teachers, and parents speak the same language about progress, effort, and success. This includes a well-defined continuum of engagement that supports students as they move from passive participation to active and purposeful innovation.

### **Lead Learner Approach**

We are continuing to develop and embed the Lead Learner model, which focuses on identifying and supporting students to take initiative in their learning. Through targeted strategies, these students are stretched beyond the standard curriculum to deepen their understanding, set ambitious goals, and achieve at higher levels. Lead Learners help focus teaching strategies that are of benefit to the whole class.

# Student Resource Scheme

**Balmoral State High School offers a Resource Scheme to all students.**

This Scheme has the approval of the school's Parent & Citizens Association and the purpose of this scheme is to ensure that an adequate bank of resources is available to provide a good quality education to all students, to save parents/caregivers money and the need to shop for schoolbooks, and resources including computer programs. Joining the Student Resource Scheme is optional.

Those who choose not to join the scheme will be required to purchase the necessary textbooks and resources required. A detailed costing of all items to be purchased is available on the school website.

The Student Resource Scheme operates under the policy and guidelines of Education Queensland. Parents wishing to take advantage of the services provided by the scheme pay an annual fee and sign an agreement to the conditions herein.

**Activities not included in the Student Resource Scheme which attract a separate levy for students are but not limited to: Instrumental Music, Football Academy, Netball Academy, Music Academy, VETis Courses (external providers), Interschool Sport, Excursions and Camps.**

**The Student Resource Participation Agreement Form will be finalised at the enrolment interview. Please note that the parent signing this form will be 100% responsible for all invoices from the school.**

**This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.**

## INFORMATION & INCLUSIONS

**The fee is \$350.00 per student**

**This amount has been adjusted for the government provided Textbook and Resource Allowance (TRA).  
(subject to change without notice).**

The Student Resource Scheme provides:

- Long term loans of textbooks for classroom and/or home use.
- Short term loans for classroom and/or home use (eg. plays or novels studied in English)
- Use of class sets (eg. textbooks, atlases, dictionaries), maths resources, and consumables.
- Essential consumable materials for elective subjects including practical subject areas such as Art, Food and Textiles Technologies, Industrial Arts Technologies, Physical Education and Information Technologies.
- A range of teacher prepared booklets, student worksheets and training package materials.
- Use of reference materials including software programs and on-line programs.
- Reproduced class materials which complement the textbooks or substitute for textbooks.
- Student reference books.
- 1 Student Diary.
- Access to and use of the Internet for class work and/or research and provision of additional computer-based programs (various) outside class time and online textbooks.

Additional Subject fees will be charged for Certificate Courses provided by external providers. Payment must be made by due date before commencement of course. This scheme provides the entire package for a set fee and is not available in parts.

**Before a student can be considered for any non-curricular school activity, the parent/carer who has joined the scheme is expected to have:**

1. All fees fully paid; or
2. Have made regular on-going payments towards the resource fees, as previously arranged with the school Principal/Business Manager.

**Conditions of Participating in the Student Resource Scheme:**

- Students will supply their own personal requirements- as outlined in the relevant year level Stationery Requisites Lists.
- Books issued to students are kept in good condition.
- Students may be responsible for up to the full cost of books that are negligently damaged or lost before any further issues can be made.
- School Administration Office to be notified immediately of the loss of any books.
- All textbooks provided under the Scheme remain the property of the School and must be returned when the student leaves or at the end of the school year.
- If a student starts school after first term, the fee is reduced on a pro-rata basis.
- If a student leaves school having paid a fee, a pro-rata refund will be made. Refunds are based on the full charge (which include the Allowance and parent/guardian charge), less cost of consumed materials and/or cost of replacing lost or damaged textbooks.
- Books and resources provided under the Scheme will not be issued to students whose parents/guardians choose not to participate.
- School Principals may refuse to admit a student to the Scheme if there are payments overdue from the previous year.

## **NON-PARTICIPATION IN STUDENT RESOURCE SCHEME**

Parents/Guardians who do not wish to participate in the Student Resource Scheme are required to inform the school by completing the Student Resource Scheme Participation Agreement Form and indicating that you do not wish to participate in the scheme.

A parent/guardian who chooses **not** to participate is responsible for providing the student with all items that would otherwise be provided as part of the scheme as detailed on the Year Level Subject Requirements list. Year Level Requirements lists are available from the Administration Office or on the Balmoral SHS website.

## **PAYMENT ARRANGEMENTS**

Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Business Manager.

Payment of the participation fee must be made as per the payment methods nominated by the school.

Payment of the participation fee is a requirement for continued participation in the SRS.

Non-payment of invoices by designated payment date(s) will be managed in accordance with the Department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made.

<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>

## PAYMENT OPTIONS AVAILABLE

### Preferred Payment Option QParents

Balmoral State High School uses QParents, a web and mobile application providing an easier way for you to interact with our school. Parents will have secure, online access to their child's student information, anytime, anywhere, through a smartphone, tablet or computer.

QParents provides secure, online access to student information such as:

- Consent management
- Attendance details
- Report cards
- Downloading exam timetables and assessment planners
- Viewing unpaid invoice details, payment history, and making payments online
- Viewing and updating personal student details, including medical conditions and address
- Upcoming events

### Alternate Payment Options

#### BPoint

**B-POINT** is a payment into school bank account with a Visa or Mastercard (credit or debit cards).

**Bpoint website:** <https://www.bpoint.com.au/payments/dete>

**Bpoint phone:** 1300 631 073

**Registered users of Qparent website:** <https://qparents.qld.edu.au>

#### School Reception – Paying in person

Payment can be made at Reception in the Administration building; Monday to Friday 8.00am – 3pm during the school term. Students can also make payments before school, during morning tea and lunch break. EFTPOS facilities are available.

#### Centrepay

Centrepay deductions are available for eligible families. Please see the Accounts Receivable Officer at the school office regarding this option.

#### Payment Plans

Where there is genuine parental financial hardship, Parents/Guardians can make an appointment or email with the Business Manager to discuss how they can meet their financial obligations [BSM@balmoralshs.eq.edu.au](mailto:BSM@balmoralshs.eq.edu.au)



# Uniform Policy

Balmoral State High School is a 100% full school uniform school. This position is fully endorsed and supported by our Parents and Citizens Association, the school staff and the wider school community. It is expected that students enrolling at Balmoral will have carefully considered the expectations of and will abide by the dress code.

## A full uniform code is strongly supported because:

- It makes a statement that our Balmoral State High School community cares about standards, that we are a school which 'near enough' is not good enough.
- It encourages identification with our school and the development of school spirit which is essential for us to be an effective learning environment.
- It reinforces the concept of team and community – of students, staff and parents working together for the benefit of all.
- It removes distractions and competitions about clothes, which can be stressful to teenagers.
- It provides an economical means of clothing students during the high school years.
- It reflects the reality of the workplace, where business and industry expect that corporate uniforms will be worn neatly and with pride.
- It covers basic health and safety requirements for schools as workplaces.

## DAY/FORMAL UNIFORM

	JUNIOR SECONDARY YEARS 7, 8, 9	SENIOR SECONDARY YEARS 10, 11, 12
<b>Style 1</b>	<ul style="list-style-type: none"> <li>• Green pleated skirt or skort, worn at the waist and to the knee.</li> <li>• Long school grey slacks.</li> <li>• Green and white V-necked collared, checked blouse with gold trim and gold embroidery on the green pocket bar. Worn to cover skirt or skort.</li> <li>• Two-sided button on tie with fixed front fold over. Colour of tie – green with yellow, green side on display.</li> <li>• White quarter crew cut socks, which are visible above the shoe.</li> </ul> <p><b>Optional:</b></p> <ul style="list-style-type: none"> <li>• Balmoral panama style hat.</li> <li>• Balmoral bottle green blazer with embroidered pocket.</li> </ul>	<ul style="list-style-type: none"> <li>• Green pleated skirt or skort, worn at the waist and to the knee or long school grey slacks.</li> <li>• White V-Necked collared blouse with green trim and green embroidery on the pocket bar. Worn to cover skirt or skort.</li> <li>• Two-sided button on tie with fixed front fold over. Colour of Tie – green with yellow, green side on display.</li> <li>• White quarter crew cut socks, which are visible above the shoe.</li> </ul> <p><b>Optional:</b></p> <ul style="list-style-type: none"> <li>• Balmoral panama style hat.</li> <li>• Balmoral bottle green blazer with embroidered pocket.</li> </ul>
<b>Style 2</b>	<ul style="list-style-type: none"> <li>• School grey shorts or long trousers.</li> <li>• Grey, short sleeved shirt with green and gold trim and embroidered pocket – must be worn tucked into pants with belt.</li> <li>• Grey knee socks, with fold down band must be worn with shorts. Standard, grey business socks must be worn with long trousers.</li> </ul>	<ul style="list-style-type: none"> <li>• School grey shorts or long trousers.</li> <li>• White, short sleeved shirt with green trim and embroidered pocket – must be worn tucked into pants with belt.</li> <li>• Grey knee socks, with fold down band must be worn with shorts. Standard, grey business socks must be worn with long trousers.</li> </ul>



<b>Style 2</b>	<b>Optional:</b> <ul style="list-style-type: none"> <li>Balmoral bolero style hat.</li> <li>Balmoral bottle green blazer with embroidered pocket.</li> </ul>	<b>Optional:</b> <ul style="list-style-type: none"> <li>Balmoral bolero style hat.</li> <li>Balmoral bottle green blazer with embroidered pocket.</li> </ul>
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### WINTER UNIFORM (TERMS 2 AND 3 ONLY)

<b>All year levels</b>	<ul style="list-style-type: none"> <li>Opaque black or natural toned stockings with dress skirt or skort.</li> <li>Long school grey slacks or trousers.</li> <li>Plain bottle green knitted sweater (with no logo), Balmoral zip-up jumper or Balmoral bottle green blazer with embroidered pocket.</li> <li>School tracksuit pants can be with sports uniform only.</li> </ul>
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### SPORTS UNIFORM

<b>All year levels</b>	<ul style="list-style-type: none"> <li>Black sport shorts with embroidered Balmoral State High School logo.</li> <li>Green, gold, black and white Balmoral short sleeved active polo shirt.</li> <li>Suitable lace up sport shoes with appropriate arch support and shock absorption.</li> <li>White quarter crew cut socks, which are visible above the shoe.</li> <li>Balmoral State High School black bucket hat.</li> </ul>
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### COMPULSORY FORMAL UNIFORM



### COMPULSORY SPORTS UNIFORM



### COMPULSORY WINTER UNIFORM



## CONSEQUENCES OF NON-COMPLIANCE

Students will be asked to dress appropriately. This may require the delivery of an appropriate item to school as a replacement, the supply of a school item or the removal of the student from the excursion, activity or grounds.

As a general rule, if it is not specified, it should not be worn. Students not complying with the uniform requirements will receive consequences. Balmoral State High School is a full uniform school.

## ADDITIONAL UNIFORM INFORMATION AND EXPECTATIONS

### Body art and modifications

Tattoos and other body art or modifications are not permitted. If tattoos and modifications are a religious or cultural tradition/requirement, a full written application must be made to the school administration.

### Dress/Formal Uniform

The formal uniform is expected to be worn (as specified in this code) at all times whilst travelling to and from school and on special occasions. Dress/Formal School uniform is to be worn on school excursions and when a student is representing the school. Neatness tidiness and presentation of uniform is essential.

### Formal shoes

Black leather (Traditional Oxford Style) lace up leather shoes must be worn with the dress/formal uniform for Workplace Health and Safety requirements. Joggers are not permitted to be worn with the formal uniform.



### Hair

Student's hair should be neat and tidy in appearance and tied back. Only natural shades of hair colour are allowed. No 'outlandish' hairstyles are permitted. Hair ties must be green, white, or natural in colour. When a student's hair touches their shirt collar, it must be tied up neatly.

Facial hair must be clean shaven or neatly groomed at all times. The Principal may grant exemptions based on medical and religious reasons.

### Jewellery

- Two small sleeper or stud earrings in each ear.
- One flat ring.

Religious, cultural, or medical jewellery items can be worn out of sight, or if this is not possible a full written application must be made to the school administration. No other visible piercings are acceptable. Clear "spacers" must be worn in existing piercing holes or it must be removed or covered with a Band-Aid. Badges that are not provided by the school cannot be worn on school shirts, jackets or ties.

### Jumpers

Only Balmoral State High School jumpers are permitted to be worn on campus. If students do not have an appropriate jumper, they will be provided with a clean jumper from the office to wear for the day. This jumper must then be washed and returned to the office for the next student.

### Make up and nails

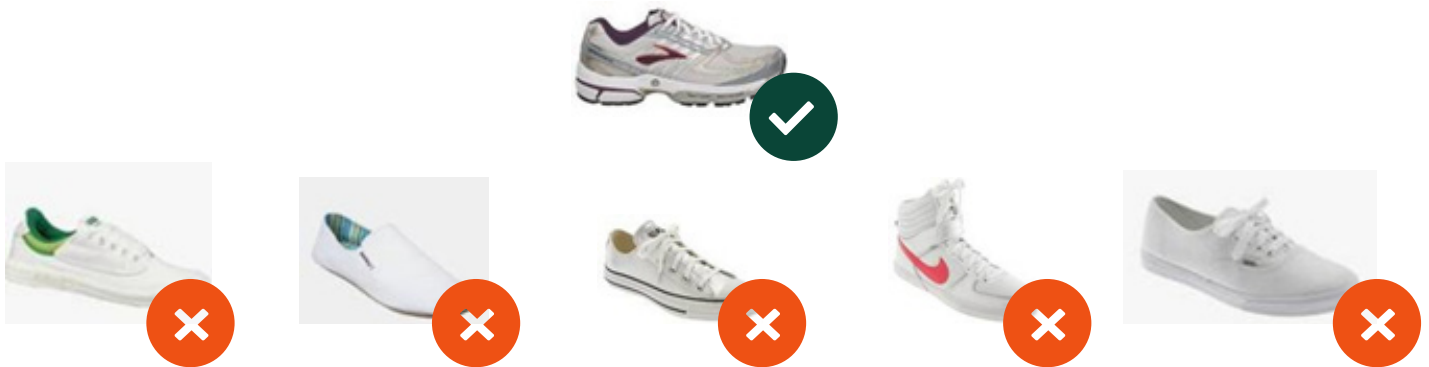
Makeup and extreme eyelash extensions are not to be worn at school. No coloured nail polish or false nail extensions are permitted. Natural, neat, short nails only.

### Senior Jersey

Senior jerseys are only to be worn by current Year 12 Students. The Senior Jersey must only be worn over a uniform blouse, or shirt and cannot substitute a uniform blouse, or shirt. Senior jerseys from previous cohorts or ex-students cannot be worn on campus.

### Sport Shoes

Lace up jogger style sports shoes only accepted with the sports uniform. Neutral black or white colouring, avoid bright and outlandish colours.



**Canvas shoes are not to be worn with either the dress/ formal or sports uniform.**

### Socks

Knee-high, white socks or any form of black socks are not permitted. Students are not permitted to wear no-show socks, invisible socks, ankle socks, mid-crew socks or long crew socks. Only over the calf socks permitted are those described in day/formal uniform style 2.

### Under Shirts

A plain white t-shirt may be worn under day or sports uniform. Coloured or printed t-shirts are not permitted.

### Shorts

Shorts do not include “stubbies” style short or ‘cargo’ shorts.

The sport uniform can only be worn both to and from school on Wednesday. For the remaining days in the week, students will need to change before and after classes.

Students can wear the uniform style they feel most comfortable in, however, they cannot “mix and match”. They must choose style 1 or style 2.

## UNIFORM ADVISORY PANEL

Uniform advising is the opportunity to have direct input. Notification of meeting will be advertised once a semester, or at an appropriate time as needed.

# P&C Association

## UNIFORM SHOP

The uniform shop run by the school P & C is located on the school grounds near the tuckshop.

Opening hours are Monday, Wednesday and Thursday 8.00 – 10.30 am.

Any changes will be advised and updated via the Balmoral State High School website -

<https://balmoralshs.eq.edu.au/facilities/uniform-shop>

To contact the Uniform Shop call 07 3823 8525 or email [uniformshop@balmoralshs.eq.edu.au](mailto:uniformshop@balmoralshs.eq.edu.au)

## TUCKSHOP

The Balmoral State High School tuckshop provides homemade, healthy meals for students, teachers and visitors.

Email: [tuckshop@balmoralshs.eq.edu.au](mailto:tuckshop@balmoralshs.eq.edu.au)

## PAYMENT AND ORDERING

The Quickest way to order, pay and collect at the **Tuckshop** is via QKR app.

We encourage all parents to use QKR as it reduces the need to send cash to school or attend in person, and receipts are automatically generated that can be easily retrieved on the app or sent to your email.

Download the app, select Balmoral SHS and register your details.

**Uniform shop** orders, payment and collection can be via the Square app. Download the app and register your details for purchase.

1. Preferred method to order, pay and collect
2. Pay with debit and credit card
3. Pay with cash



# Absent, Late, Early Departure

## IMPORTANT INFORMATION

If your student is **absent** from school, or requiring a **late or early departure** for an appointment that cannot be scheduled out of hours, as the parent or carer you are required to notify the school via:

- Qparents
- Phone Student Absence Line

Information required: student's name, year level, date of absence, reason for absence, name of person advising of absence and relationship to student.

If your student is absent for 3 days or more, or will miss an assignment or exam, it is vital that a medical certificate is submitted to the office.

If your student is absent for an extended period (11 days or more), please complete an exemption form through the school office.

Additionally, senior students in Years 10, 11 and 12 must advise the Head of Senior Schooling of their extended absence.

**Notification to be given by 8.45am on the day of absence.**

**For unexpected events, Student Services requires a minimum of 1 hour notice to collect students from their class.**

Our classrooms are not fitted with individual phones, under these emergency situations, office staff will need to physically locate your student on campus so they can be signed out, we avoid this if possible. Please do not contact students on their mobile phones as all requests should come through the office.

**Students must report to Student Services prior to leaving school grounds.**

If a student is feeling **unwell/injured** during the day, they must report immediately to Student Services. Parent or carer will be contacted by Student Services in the event they are unable to return to class.

**Any known late arrivals/early departures must have notes from parents. Students are to present to student services on arrival to school to obtain a class pass/exit note. Students must always present to student services to sign out.**

# **‘Away for the day’ Policy**

The ‘Away for the Day’ Electronic Device policy will support Balmoral SHS to maintain a strong focus on educational achievement, and student wellbeing and engagement by:

- providing an optimal learning and teaching environment.
- promoting the health and wellbeing of students through increased opportunities for social interaction and physical activity.
- reducing the potential for students to be exposed to the negative impacts of the digital world, resulting from unsafe or inappropriate technology use.

## **SCHOOL EXPECTATIONS**

- All students will be provided with a Mobile Phone pouch to secure their device for the duration of their enrolment.
- The school issued pouch is a non-compulsory school uniform item, designed to support student compliance with the ‘Away for the Day’ policy.
- This pouch remains the property of the school and students are responsible for maintaining the pouch in workable condition.
- Notifications on wearable devices, such as smartwatches, must be switched off so that phone calls, messages and other notifications cannot be sent or received during school hours.
- Students found accessing smart watches to engage in social media and texting during school time will be required to hand their smart watch in to Student Services and the procedures for ‘when a device is sighted’ will be followed.
- Students who lose or damage their pouch and require a replacement will pay a nominal fee of \$20 for new pouch.

## **MANAGEMENT OF HEALTH CONDITIONS**

Some students with specific health conditions or disabilities may have, as part of their Personalised Learning Plan, access to these devices in the school grounds. These students will have an exemption card. When accessing the device/s, students must respect the rules and conditions discussed when creating the plan.

## **FACULTY UNLOCKING STATIONS**

Faculty staffrooms will be equipped with unlocking stations. At the discretion of the faculty HOD, with permission of the principal, teachers may take an unlocking station to class if the mobile phone is required for a specific lesson.

## **ACCESSORIES**

All technology devices not part of the BYOD program is banned from school, including Headphones/Air Pods and other Bluetooth devices. If these devices are sighted or heard at school, teachers will be expected to follow the procedures for ‘when a device is sighted’ and students will need to hand them in to Student Services for the remainder of the school day.

## **GUIDANCE-OFFICERS/ SCHOOL NURSE/ SCHOOL PSYCHOLOGIST**

Unlocking stations will be provided in those offices. Students can only unlock their phone should this be deemed necessary. The phone must be locked again before the student leaves the office and returns to the playground or class.

## **WHEN A DEVICE IS SIGHTED**

Phones are to always remain ‘Away for the Day’. When a teacher sees or hears a student’s phone, teachers will be expected to follow the procedures for when a device is sighted. If a teacher sights a phone, the teacher will instruct students to take the phone to Student Services.

Students who return to the classroom will have a receipt from Student Services showing that they have handed over their device. Students will then need to collect their phone at the end of the school day from Student Services.

If a student does not return with a receipt or refuses to relinquish a personal device, teachers must record the and refer behaviour as per our Behaviour Management Referral Process.

### **CONSEQUENCES FOR INAPPROPRIATE USE**

If a student does not comply with the school policy, the principal or other delegated staff may impose the following actions and/or consequences.

- Temporary removal of student property (the device) as per school policy. The device may be returned to the student or alternatively directly to the parent.
- Withdrawing the permission to bring a mobile phone or other electronic devices to school.
- Prevent the student from attending or participating in, any school activity that, in the reasonable opinion of the principal or delegate, is not part of the essential educational program of the school.
- Suspension/Exclusion

Refusal to relinquish a personal device will result in a straight progression to Stage 2 of the Process- Leadership staff being contacted to escort student to hand in their device and phones being collected by parents at the end of the day.

Failure to follow an instruction from a member of the Leadership Team will result in a straight progression to Stage 3 of the Process-parent meeting with relevant Deputy Principal.

NB. Where contact cannot be made with the parent or guardian the phone will be released to the student no earlier than 2.45pm or a pre-organised sign out time.

### **FREQUENTLY ASKED QUESTIONS**

What if I want to reach my child during the school day?

Students will have full access to their phones outside school hours. If you need to urgently contact your child during the school day, please contact Student Services by calling 3823 8538.



## EDUCATION QUEENSLAND POLICY - MOBILES

SCM-PR-003: Appropriate use of mobile telephones and other electronic equipment by students- Schools can make reasonable rules about the acceptable or appropriate use of mobile telephones (and other electronic equipment) at school.

### Relevant legislation and policy Legislation and/or regulations:

[Education \(General Provisions\) Act 2006 \(Qld\)](#) Chapter 12, part 4.

[Invasion of Privacy Act 1971 \(Qld\)](#) Part 4.

### Related policies and procedures:

- [Enrolment in state primary, secondary and special schools](#)
- [Student discipline](#)
- [Supporting students' mental health and wellbeing](#)
- [Use of ICT services, facilities and devices](#)

## STATEMENT OF INTENT

In making reasonable rules about what students can and cannot bring to school, schools can ban anything which is illegal, dangerous or is likely to cause disruption or harm to the smooth running of the school and the education of other students.

The use of mobile phones and other electronic equipment (including those with Bluetooth functionality) by students at school, if unmonitored, can become disruptive.

Mobile phones and electronic devices, particularly those with the capacity to record images/footage can be appropriately incorporated into the learning program. However, except in times of genuine emergency or if the use is a sanctioned part of the educational program, mobile phone and other personal electronic devices (including those with Bluetooth functionality) should be restricted.

This includes but is not limited to, games devices (e.g. PSPs, Gameboys) laptop computers, PDAs, cameras and/or voice recording devices (whether or not integrated with a mobile phone or MP3 player), mobile phones, iPods and devices of a similar nature.

When Principals become aware that these devices have been used to capture and distribute images of violence, malice, etc. and the images have been uploaded to a website or a social media platform, or another online location, where possible, appropriate disciplinary action should be undertaken in accordance with the school's disciplinary policy.

Additionally, steps should be taken to seek removal of the material from the website. Where footage or images have been distributed electronically, via Bluetooth functionality or in hard copy, school Principals, once aware and where possible, should seek to stop distribution.

Mobile phones and other electronic equipment are used at their owners' risk. No liability will be accepted by the school or college in the event of loss, theft or damage to any device unless it can be established that the loss, theft or damage resulted from the department's negligence.

# BSHS BYOD Policy

Balmoral State High School aims to have all students functioning efficiently as 21st Century Learners and citizens. By the time our students leave school, especially those now in early secondary year levels, the world will be an even more technologically dependent environment.

To help facilitate this, Balmoral State High School is inviting all students to bring their own laptops to school as a tool that enhances pedagogy, facilitates the creation and sharing of knowledge and allows differentiation in learning. Technology is more than a method of retrieving information.

The use of a laptop and other technologies:

- Enhances independence and self-initiated learning among students
- Extends student learning beyond the classroom
- Promotes the development of 21st Century teaching and learning
- Enables the delivery of ICT as an Australian Curriculum general capability

All other information can be found on the school website under the “Curriculum” heading then Sub Heading “Bring Your Own Device”

## BSHS Hire Laptops

The Temporary Laptop Hire Scheme offers parents an affordable option to temporarily borrow a suitable device, ensuring students have access to necessary technology for education when purchasing is not feasible.

### Key Details:

### Participation:

Minimum Hire Period is 1 Term

Parents and students must review the BYOD Student Charter and Student Code of Conduct.

Complete and return the Loan Agreement (Form EQ11) and SRS Participation Agreement.

Forms are accessible online, at the Resource Centre or Administration Office

### Laptop Hire Levy:

- \$100 per term (\$400 annually), with a \$100 non-refundable deposit required.
- Payment plans are available with the Payment Plan Form
- Laptop Issuance and Return:
- Laptops are issued after submitting the required forms.
- Laptops, chargers and cases must be returned at the end of the loan period (semester or year) or additional charges may be incurred
- Parents are responsible for loss or Damage

# School Communications

<b>School Address</b>	260 Thynne Road, Balmoral Queensland 4171
<b>Mailing Address</b>	PO Box 120 Morningside, Qld, 4170
<b>General School Phone No.</b>	(07) 3823 8588
<b>Student Absence Email</b>	studentabsences@balmoralshs.eq.edu.au
<b>General Enquiries</b>	info@balmoralshs.eq.edu.au
<b>International Student Enquiries</b>	InternationalTeam@balmoralshs.eq.edu.au
<b>Homestay Family Enquiries</b>	0436 625 367
<b>Homestay Family Enquiries Email</b>	InternationalTeam@balmoralshs.eq.edu.au
<b>Enrolments</b>	enrolments@balmoralshs.eq.edu.au
<b>Canteen</b>	(07) 3823 8540
<b>Uniform Shop</b>	(07) 3823 8525
<b>Uniform Shop Email</b>	uniformshop@balmoralshs.eq.edu.au

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## QLD Term Dates

### Term 1

**Tuesday 28 January – Friday 4 April (10 week term)**

Australia Day Public Holiday Monday 27 January

### Term 2

**Monday 22 April - Friday 27 June (10 week term)**

Anzac Day Thursday 25 April

Labour Day Public Holiday Monday 5 May

### Term 3

**Monday 14 July - Friday 19 September (10 week term)**

Show Day Public Holiday Wednesday 13th August

Pupil Free Day Friday 5th September

### Term 4

**Tuesday 7 October - Friday 12 December (10 week term)**



# Balmoral Excellence Academies



## Balmoral **Horizons** Academy

The Horizons Academy at Balmoral State High School challenges students to develop and apply skills in divergent and critical thinking, teamwork and collaboration, innovation and creativity, and effective communication.

The individual talents of each student in the academy are nurtured by our specialist- trained teachers. The academy is supported by a rigorous curriculum that encourages students to become leaders in their field, and active members of their community.



## Balmoral **Football** Academy

The Balmoral Football Academy provides students with opportunities to follow their passion and develop their football ability to be the best that they can be as well as providing opportunities to progress to the 'elite' level and professionalism.

To achieve this we will provide quality coaching and targeted support for balancing academic, sporting and career goals. The Balmoral Football Academy, is a school subject under the umbrella of Health and Physical Education.



## Document Control

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