

Behaviour Management Referral Process



Minor 1

Managed by teacher using positive reinforcement and proactive strategies. Behaviours *may* be recorded in **OneSchool Behaviour**.

	Behaviour	Possible Strategies/Consequences
R	<ul style="list-style-type: none"> ➔ Littering; ➔ Verbal misconduct - minor swearing (e.g. within peer group); ➔ Minor unsafe behaviour; ➔ Minor harassment. 	<ul style="list-style-type: none"> ➔ Explicit teaching of school rules; ➔ Essential skills in classroom management; ➔ Seating plans; ➔ Litter duties; ➔ Teacher arranged lunchtime detentions; ➔ Parents contacted; ➔ Alternative activity within class; ➔ Sent to office to hand in device; ➔ Refer to office for uniform slip.
E	<ul style="list-style-type: none"> ➔ Failure to complete homework; ➔ Failure to follow dress code. 	
A	<ul style="list-style-type: none"> ➔ Disrupting others' learning; ➔ Failure to follow a reasonable request. 	
L	<ul style="list-style-type: none"> ➔ Not compliant with routine; ➔ Failure to bring appropriate equipment to class; ➔ Lateness to class without acceptable excuse and/or late slip; ➔ Phones/iPods in sight in class/minor I.T. misuse. 	

Minor 2

Referred to curriculum Head of Department. These behaviours will be recorded in **OneSchool Behaviour**. **Bolded** behaviours should be referred to Year Coordinator. These behaviours **will** be recorded in **OneSchool Behaviour**.

	Behaviour	Possible Strategies/Consequences
R	<ul style="list-style-type: none"> ➔ Persistent Minor 1 behaviours; ➔ Persistent refusal to complete detentions; ➔ I.T. misconduct; ➔ Breach of work place Health and Safety requirements. 	<ul style="list-style-type: none"> ➔ Loss of class privileges; ➔ Loss of I.T. privileges; ➔ Individual counselling; ➔ Monitoring sheet; ➔ Reflection room; ➔ Mediation with parent/guardian; ➔ Afternoon detentions/tutoring; ➔ Referral to student support team; ➔ Suspension – short (1-10 Days); ➔ Parent contacted; ➔ Parent meeting; ➔ Removal from subject.
E	<ul style="list-style-type: none"> ➔ Persistent failure to follow dress code; ➔ Persistent failure to be punctual to school; ➔ Bullying/harassment. 	
A	<ul style="list-style-type: none"> ➔ Persistent failure to follow requests; ➔ Minor physical misconduct (scuffles, etc.). 	
L	<ul style="list-style-type: none"> ➔ Disruptive persistent minor behaviours (not engaging in learning process, failure to bring equipment, lateness, phones/iPods); ➔ Truant/skip class. 	



Behaviour Management Referral Process

Major 3

Referred to HOD Junior/Senior. These behaviours **must** be recorded in **OneSchool Behaviour**.

	Behaviour	Possible Consequences
R E	<ul style="list-style-type: none"> ➔ Major equipment damage or vandalism (e.g. graffiti); ➔ Verbal misconduct: swearing directed towards staff; ➔ Substance misconduct including use of and possession of legal substance (e.g. cigarettes, e-cigarettes(vaping), alcohol); ➔ Defiance/threats to adults; ➔ Bullying/sexual harassment. 	<ul style="list-style-type: none"> ➔ Parent meeting; ➔ Referral to outside agency or support staff; ➔ Suspensions (short or long 11-20 days)/exclusion; ➔ Removal from class and/or class activities/excursions; ➔ Discipline Improvement Plan (DIP); ➔ Recommendation for exclusion.
	<ul style="list-style-type: none"> ➔ Unacceptable sexual behaviour (e.g. sexual harassment); ➔ Physical misconduct/conflict (fighting); ➔ Possession of prohibited items (e.g. knives, weapons); ➔ Bullying. 	
L	<ul style="list-style-type: none"> ➔ Persistent truancy/skip class; ➔ Disruptive; continued persistent Minor 1 and 2 behaviours; ➔ Cheating/plagiarism. 	

Major 4

Immediate referral to Leadership Team. These behaviours recorded in **OneSchool Behaviour**.

	Behaviour	Possible Consequences
R E A L	<ul style="list-style-type: none"> ➔ Persistent Major 3 behaviour/s; ➔ Persistent physical misconduct (fighting); ➔ Student threatening with a weapon (e.g. knife) ; ➔ Student acts violently; ➔ Assault of staff; ➔ Distribution of legal substances (e.g. cigarettes, alcohol); ➔ Distribution, possession and/or use of illegal substances and/or associated equipment/instruments. 	<ul style="list-style-type: none"> ➔ Administration: <ul style="list-style-type: none"> • Police; • Lockdowns. ➔ Long suspension; ➔ Exclusion; ➔ Cancellation of enrolment.