



BPOINT for Schools



Information Guide for Parents

Introduction

- BPOINT is an additional payment channel which is available to you to pay your school invoices.
- You can authorise to have your credit or debit card in a secure environment for approved payment plans (e.g. text book, school fees, camps etc.)
- The internet web link will provide you with a method of paying school invoices securely from your own computer.
- Check with your school and ask if they are using BPOINT.



Payment Options

- BPOINT offers several payment options to parents including:
 - Internet Payment via Web Link
 - Single direct debit
 - Re-occurring direct debit





Internet Payment via BPoint Web Link

- The Internet Payment option will be available in Term 1, 2015
- Link will be available on your school website.
- You will need the Customer Reference Number (CRN) printed at the bottom of your invoice.
- The BPOINT and BPay CRNs are the same.



Internet Payment via BPoint Web Link

- Enter the CRN provided on the school invoice
- Enter the Invoice Number
- Enter the Student Name
- Enter amount and select Visa or Master Card
- You will receive a BPOINT transaction confirmation for your records.

BPOINT
Receivables Solution

Supported by the
CommonwealthBank

Make a BPOINT Payment

Billor Code: 1002534 (Department Of Education Training And Employment)

CRN:

Invoice Number:

Student or Parent Surname:

Amount: \$?

Select your payment option: MasterCard VISA





Single Payments

- The school may process a single direct debit payment in real-time via phone, fax, mail or in person.
- You will be required to provide the CRN quoted on your invoice and the invoice number, amount to be debited and credit card details.
- BPOINT accepts MasterCard and VISA Credit Cards.
- The school will provide you with a BPOINT transaction confirmation reference number for your records.



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Re-occurring Direct Debit Payments

- You are able to authorise the school to process re-occurring payments to pay for school fees and invoices, as agreed under a payment plan.
- These payments may be scheduled weekly, fortnightly, monthly or per term depending on the school and payment type.
- You will be required to complete an authorisation form and provide it to your school office.

Please contact your school office if you wish to arrange a re-occurring payment.



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Further information and contacts

Please contact the
school office
(07) 3823 8588
for more information
about using BPOINT.



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